



A 501(C3) Non-Profit Corp.

**6326 S. Western Ave.
Los Angeles, CA 90047**

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www.tvramos.org

Website: www.henriettahelpinghands.org

VENDOR BOOTH INFORMATION AND APPLICATION

(Please read the entire document before completing the application form on page 3)

Dear Vendor:

Thank you for your interest in the **FIRST ANNUAL FESTIVAL OF FLAVORS** on **Sat Feb 29** at the **POWER OF LOVE MINISTRIES | 1430 MANCHESTER BLVD | LOS ANGELES CALIFORNIA 90044**. Please read the following carefully before submitting payment and application.

POINT OF CONTACT FOR INQUIRES: Ms: Kingston: (323)821-0634

Deadline:

A signed copy of this application must be completed and received in our office accompanied with booth payment no later than **Sat Feb 15, 2020**. **After this date, a late registration fee may apply.**

PLEASE READ: Vendors Booth / Signs:

It is the *"responsibility of the vendor"* to obtain any **signage for their booth**. **Tent, tables & chairs will be provided by the promoter.**

Vendor Space:

10 x 10 Booth space will be located on the festival grounds. Your space location is TBA as we finalize all spaces for the event.

Vendor Setup:

1. All vendor vehicle deliveries must be completed before event hours of operation. Vendor vehicles will not be allowed in the event site during hours of operation.
2. Passes must be displayed during set up, and if leaving and returning to the event.
3. Vendor Break Down – will be when the event is over.

Concession Sales:

1. No Sale or Promotion of hazardous toys or materials of any kind.
2. No sales or solicitation shall be permitted outside designated vendor areas without permission of event director.
3. No open flames shall be permitted without prior approval of the festival director.
4. No political or advertising signs shall be posted in booths or outside the vendor tents.
5. Sales shall be conducted only from the front of booths or inside the vendor tents.
6. All vendor activities shall be confined to designated rental areas.
7. In consideration of neighboring booths, bullhorns, loud music and other amplification devices to "hawk" sales are prohibited.

Attendance:

1. Please note, **Henrietta Helping Hands, Inc. and The Thomas Vincent Ramos Cultural Foundation, Inc.** is **Not** responsible for the outcome of attendance at the event. (i.e. more people than expected, or not enough people)
2. We do our best to promote, advertise and market the event locally, across the continental US, and abroad, however, attendance may be as expected, or not.
3. **Rain or Shine Event / All Sales Final / No Refunds**

Miscellaneous:

1. All food vendors must have a food handler's card, health permits, and insurance (**Talk to Promoter**).
2. No advertisements, flyers, coupons, or other such matter shall be placed on parked vehicles.
3. No animals shall be permitted in the Festival area with the exception of Seeing Eye dogs.
4. City ordinances concerning littering will be strictly enforced.
5. No persons shall engage in any conduct threatening, endangering or impairing the safety, health or comfort of others, or shall indulge in profane or indecent language, or any improper or indecent conduct, or any unduly boisterous or offensive conduct of any character.
6. No persons shall take part in the playing of games involving thrown or otherwise propelled objects such as balls, stones, arrows, javelins, horseshoes, kites or model airplanes.
7. All companies are required to have sales tax & license and insurance.

Hours of Operations:

1. **Booth Setup – Saturday February 29, 2020 from 7:00 am to 9:00 am (No Vendor will be allowed on premises to setup after 9:00 am)**

EXTRA INFORMATION:

1. **All sponsors/vendors will get a free ad on the Henrietta Helping Hands, Inc. and The Thomas Vincent Ramos Cultural Foundation, Inc. website.**
2. **All applications/forms are available for download at www.henriettahelpinghands.org and www.tvramos.org.**
3. **You can email the application back to: shellon.shellon@sbcglobal.net.**

VENDOR BOOTH REGISTRATION FORM

COMPANY INFORMATION (Please Print Clearly)

Today Date	
Company Name/Name of Booth (DBA)	
Name of Owner	
Name and Date of Event	

COMPANY CONTACT INFORMATION (Please Print Clearly)

Mailing Address			
	Address		Suite #
	City	State	Zip Code
	Day Time Phone	Night Time Phone	Cell Phone
	Email Address:		
	Website:		

VENDOR TYPE SELECTION

Vendor Booth Type	Arts, Crafts, And/Or Other Business Booths \$100--- []	Food Booth \$250--- []
Special Notes/ Requests		
	Payment Type: CASH [] MONEY ORDER [] NOTICE: PLEASE MAKE ALL MONEY ORDER TO: Henrietta Helping Hands, Inc. Point Of Contact: Ms: Kingston: (323)821-0634 Email: shellon.shellon@sbcglobal.net	

******NOTICE******

I ACKNOWLEDGE THAT I, MY EMPLOYEES OR VOLUNTEERS WILL NOT BE COVERED UNDER ANY OF THE SPONSOR LIABILITY INSURANCE FOR ANY INJURY INCURRED OR CAUSE AS A RESULT OF MY PARTICIPATION IN THE ABOVE MENTIONED EVENT/ACTIVITY BUT WOULD BE RESPONSIBLE THROUGH PERSONAL INSURANCE FOR ANY AND ALL MEDICAL EXPENSES INCURRED AS A RESULT OF INJURIES FROM THIS PARTICIPATION.

I UNDERSTAND I AM COMPLETELY RESPONSIBLE FOR ALL LIABILITIES, DAMAGES, AND INJURIES I, MY EMPLOYEES, MY VOLUNTEERS OR MY PARTICIPANTS MAY CAUSE TO HENRIETTA HELPING HANDS, INC. AND THE THOMAS VINCENT RAMOS FOUNDATION, INC. & ITS ASSOCIATES, ITS MEMBERS, EMPLOYEES, AND ALL THIRD PARTIES (E.G.: SPECTATORS, BUYERS, ETC.) AS PART OF MY PARTICIPATION IN THIS EVENT INCLUDING DAMAGES OR INJURIES CAUSE BY MY EQUIPMENT, FOOD, DISPLAYS, VECHICLES, AND SUPPLIES AND INCLUDING ANY AND ALL INJURIES OR ILLNESS MY PRODUCTS MAY CAUSE.

I HEREBY EXPRESSLY WAIVE AND RELEASE ALL THE ORGANIZATIONS AND THEIR ASSOCIATES FROM ANY AND ALL RIGHTS OR CLAIMS OF ANY NATURE WHATSOEVER I MAY HAVE AGAINST THEM, ITS ASSOCIATES, ITS MEMBERS, EMPLOYEES ARISING OUT OF, IN CONNECTION WITH, OR RESULTING FROM THE ABOVE EVENT/ACTIVITY.

IN ADDITION, BY SIGNING THIS CONTRACT/REGISTRATION FORM, I AM AGREEING TO ALL TERMS AND CONDITIONS SET FORTH WITHIN.

- 1) _____ (MEDIA RELEASE – PLEASE INITIAL) I give permission for photos, video footage, and voice of the my employees, volunteers, and myself taken at the Festival of Flavors and it related functions to be used for all promotional purposes (website, instagram, facebook, magazine, flyers, posters, television, radio, etc.)

DISCLAIMER:

I have read and understood the rules and regulations attached to this application and have agreed to adhere to them. I understand there is no guarantee of the number of attendees to this event. There is no exclusivity of any item unless with written approval. I also understand that my payment is non-refundable.

I HAVE READ ALL THE TERMS AND CONDITIONS SET FORTH IN THIS CONTRACT AND UNDERSTANDS THEM FULLY

Vendor Signature

DATE